

Here is the guide for the chat host position:

Before the meeting (7:50 AM PST)

- LOG ON to Zoom Meeting
- Tech Host will claim HOST and assign Chair, Safety & Timer as CO-HOSTS •
RENAME yourself as Your Name (Chat Host) by hovering over your name in the participant list, clicking on More, and selecting Rename from drop-down.

7:59 am -- Close Chat & Change settings by clicking on ... at top of chat box to "Participant Can Chat with Hosts and Co-Hosts"

After first reading (always change the date of the reading and the page number) POST:

Welcome to The Every Daily Readers Al-Anon Family Group.

We meet 7 days a week for 30 minutes at the same time each day. We read all four daily readers - One Day at a Time, Courage to Change, Hope for Today and A Little Time for Myself - and share.

Our Zoom Meeting ID is 879 7488 3246

Our Passcode is 607187

Zoom Link :

<https://us02web.zoom.us/j/87974883246?pwd=Y1FYeEdWQVgzT3hiSkwzU0xFL21ndz09>

If you're new to Al-Anon, we suggest reading the newcomer packet we have posted here:

<https://www.dropbox.com/s/neu92qzxpf0usrt/Newcomers%20Packet.pdf?dl=0>

All Al-Anon literature, including our four daily readers, can be purchased from the Al-Anon website: <https://ecomm.al-anon.org/>

To find other Al-Anon meetings, visit our electronic directory: <https://al-anon.org/al-anon-meetings/electronic-meetings/>

We have a group conscience every month on the first Thursday, immediately following the meeting. The next group conscience is _____. If you have any item to add to the next agenda, please contact the Group Conscience Chair, _____ at _____.

All readings today are on p., (date).

After fourth reading—7th Tradition POST:

Our group practices the 7th tradition of Al-Anon, which suggests our group be self-supporting. To make a contribution and help cover the costs of this group and Al-Anon World

Services, please Venmo your contribution to @_____, last 4 digits - _____. Thank you!

At 8:25am—Phone/Sponsorship Lists

Our group maintains a phone & sponsor list. If you'd like a copy of the list, be added to the list, remove or modify an existing entry, please use our online form posted here:

<https://bit.ly/EDRGPhoneListForm>

If you are looking for a sponsor or are interested in learning more about sponsorship please contact _____ at _____.

More information about The Every Daily Al-Anon Family Group including minutes from our group conscience meetings can be found at <https://www.everydailyanon.org/group-info>

8:25 Open Chat to Everyone by clicking ... at top of chat box "Participant Can Chat with Everyone and Anyone" and Post:
Chat is open! If you want to message a member directly, you can do so now.

Please coordinate with Safety host to monitor chat for inappropriate chats, delete offensive chats, close chat access as necessary, and remove any participant who posts

inappropriately.